

May 9, 2022

The Bremer County Board of Supervisors met in session on Monday, May 9, 2022 in the Courthouse, Waverly, Iowa, at 8:30 a.m. Hildebrandt, Neil, Kammeyer present. Kassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office and online at: https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php

Following the Pledge of Allegiance, the meeting was called to order by Chairman Hildebrandt. Neil moved/Kammeyer second to approve the agenda. Corey Cerwinski present.

Board discussed results received from Align Architecture & Planning for Phase I – Facility Assessment. Necessity for the courthouse addition project or the lack thereof was discussed with those present: Kasey Wadding, County Attorney, Jill Dashner, Deputy County Attorney, Landon Moore, County Engineer, Scott LaRue, GIS/Maintenance, Lindsey Lambert, B & Z Admin.

Kammeyer moved/Neil second to approve the 5/2/22 minutes.

Neil moved/Kammeyer second to approve a payroll addition for Kadyne Epley, Jailer, full time, \$35,797/yr., effective 5/10/22.

Kammeyer moved/Neil second to authorize Board Chair to electronically sign the FY23 Living Roadway Trust Fund grant proposal for Skid-Steer Brush Cutter.

Board recessed while Hildebrandt and Neil met as part of the Bremer-Waverly Law Enforcement Board at the Law Center. Minutes taken by Dan Pickett, Sheriff.

Dan Pickett, Sheriff, met with the board to discuss patrol vehicle purchases. Neil moved/Kammeyer second to authorize Sheriff to purchase 3 Tahoes.

Neil moved/Kammeyer second to adopt RESOLUTION #22-40 SUSPENSION OF TAXES - TAX YEAR 2021. WHEREAS, Section 427.9 of the Code of Iowa requires the Board of Supervisors of Bremer County Iowa to order the Treasurer to suspend the collection of all the taxes, special assessments, and rates or charges, including interest, fees, and costs, assessed against the parcels and remaining unpaid for those individuals that present to the county board of supervisors evidence they are receiving federal supplementary security income or state supplementary, as defined in section 249.1, or are a resident of a health care facility, as defined by section 135C.1, which is receiving payment from the department of human services for the person’s care; WHEREAS, the eligibility for continued tax suspension of the individuals owning Parcels 0523100005 and 0133200014 have been verified by the Iowa Department of Human Services as required annually under Section 427.9 of the Code of Iowa; THEREFORE, the Board of Supervisors of Bremer County, Iowa directs the Treasurer to suspend the collection of all the taxes, special assessments, and rates or charges, including interest, fees, and costs, assessed against the Parcels 0523100005 and 0133200014 for tax year 2021. So passed and adopted this 9th day of May 2022.

Board discussed the salary/wage structure at the Customer Convenience Center (Landfill).

Board met with Landon Moore, Engineer, for a weekly department update.
Neil moved/Kammeyer second to approve a revised Bremer County Highway Department Supplemental Employee Handbook.

Board discussed the proposal presented by the Bremer County Fair Board for County to acquire land at the new fairgrounds site to construct an EMA/Public Health Building

Neil moved/Hildebrandt second to adopt RESOLUTION #22-41 American Rescue Plan Act Project and Disbursement of Funds. WHEREAS, March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law allocating dollars for State & Local Fiscal Recovery and; WHEREAS, Bremer County anticipates receiving \$4,860,621 to be used only on allowable expenditures as determined by the U.S. Treasury and; WHEREAS, Bremer County Resolution #22-09 was adopted on January 3, 2022 establishing initial Bremer County ARPA Projects and; WHEREAS, Bremer County Resolution #22-35 was adopted on April 18, 2022 allocating the \$4,860,621 as lost revenue to spend on any government services and; WHEREAS, Bremer County has an additional project to add to the list of approved Bremer County ARPA Projects:

- Bremer County Fair Association Grant for Fairgrounds Infrastructure

THEREFORE, BE IT RESOLVED that the Bremer County Board of Supervisors hereby add this project to the list of approved Bremer County ARPA Projects and authorize disbursement of ARPA funds on such project. Aye: Hildebrandt, Neil. Nay: Kammeyer. So passed and adopted this 9th day of May, 2022.

Board met with Lindsey Lambert, B & Z Admin. Kammeyer moved/Neil second to open the Public Hearing for the First Reading of Ordinance #22-06 Subdivision Ordinance, Code of Ordinances of Bremer County, Iowa, ordinance amending the Code of Ordinances of Bremer County, Iowa, by repealing Bremer County Subdivision Ordinance Title V, Chapter 4, Sections 1-16. Lambert explained changes. No comments received from the public. Kammeyer moved/Neil second to close the Public Hearing. Neil moved/Kammeyer second to approve the First Reading of Ordinance #22-06 and set the date and time for the Second Reading to 5/16/22 at 9:30 a.m.

Kammeyer moved/Neil second to open the Public Hearing for the First Reading of Ordinance #22-07 Zoning Code, Code of Ordinances of Bremer County, Iowa, ordinance amending the Code of Ordinances of Bremer County, Iowa, by repealing Bremer County Zoning Code, Title V, Chapter 3, Articles I-X and XII-XVII. Lambert explained changes. No comments received from the public. Kammeyer moved/Neil second to close the Public Hearing. Neil moved/Kammeyer second to approve the First Reading of Ordinance #22-07 and set the date and time for the Second Reading to 5/16/22 at 9:30 a.m.

Kammeyer moved/Neil second to open the Public Hearing for the First Reading of Ordinance #22-08 Flood Plain Management, Code of Ordinances of Bremer County, Iowa, ordinances amending the Code of Ordinances of Bremer County, Iowa, by repealing Bremer County Flood Plain Management Title V, Chapter 3, Article XI. Lambert explained changes. No comments received from the public. Neil moved/Kammeyer second to close the Public Hearing. Kammeyer moved/Neil second to approve the First Reading of Ordinance #22-08 and set the date and time for the Second Reading to 5/16/22 at 9:30 a.m.

Board met with Sue Lahr, CBS Director.

Kammeyer moved/Neil second to authorize Board Chair to sign a contract between Bremer County Community Based Services and the Iowa Northland Regional Council of Governments for transportation services.

Neil moved/Kammeyer second to approve ARPA HCBS Recruitment and Retention grant payments to CBS employees.

Kammeyer moved/Neil second to open the Public Hearing on the Proposal to Incur Non-current Debt. Johansen explained. No comments received from the public. Board set the interest rate at 3½ %. Neil moved/Kammeyer second to close the Public Hearing.

Kammeyer moved/Neil second to adopt RESOLUTION NO 22-42 Authorizing Internal Advance to Fund Urban Renewal Project Costs. WHEREAS, the Board of Supervisors of Bremer County, Iowa (the “County”), has established the Wartburg College Urban Renewal Area (the “Urban Renewal Area”) and has established the Wartburg College Urban Renewal Area Tax Increment Revenue Fund (the “Tax Increment Fund”) in connection therewith; and WHEREAS, the County has undertaken a certain urban renewal project in the Urban Renewal Area, consisting of funding an economic development grant (the “Grant”) to Birdworks, LLC, a subsidiary of Cardinal Construction, related to the construction of student housing at Wartburg College; and WHEREAS, it has been proposed that the County facilitate an internal advance of funds in the amount of \$45,963 (the “Advance”) in order to refinance a portion of the costs of funding the Grant, and, pursuant to Section 331.479 of the Code of Iowa, the County has published notice and has held a public hearing on such proposal on May 9, 2022, and WHEREAS, the County desires to make the Advance eligible to be repaid from future incremental property tax revenues to be derived from the Urban Renewal Area; NOW, THEREFORE, IT IS RESOLVED by the Board of Supervisors, as follows:

Section 1. It is hereby directed that the Advance in the amount of Forty-Five Thousand Nine Hundred Sixty-Three Dollars (\$45,963) be advanced in order to refinance a portion of the costs of funding of the Grant from the General Fund (the “Source Fund”). The Advance shall be repaid to the Source Fund, with interest at the per annum rate of 3 ½ %, out of incremental property tax revenues received with respect to the Urban Renewal Area. Interest shall be calculated from June 1, 2022 and shall be computed on the basis of the actual 365-day calendar year. It is intended that the Advance, plus accrued interest thereon, shall be repaid to the Source Fund on or before June 1 2026, provided however that repayment of the Advance is subject to the determination of the Board of Supervisors that there are incremental property tax revenues available for such purpose which have been allocated to or accrued in the Tax Increment Fund relative to the Advance, and the Board of Supervisors reserves the right to appropriate funds, or to withhold such appropriation, at its discretion. All payments made will be applied first to accrued interest and then to the Advance.

Section 2. A copy of this Resolution shall be filed in the office of the County Auditor of Bremer County to evidence the Advance. Pursuant to Section 403.19 of the Code of Iowa, the County Auditor is hereby directed to certify, no later than December 1, 2022, the original amount of the Advance.

Section 3. All resolutions or parts thereof in conflict herewith, are hereby repealed, to the extent of such conflict. PASSED AND APPROVED this 9th day of May, 2022.

Board briefly discussed an email received in support of declaring EMS an essential service.

Board/Committee updates: Kammeyer gave a report on the North Iowa Juvenile Detention board; Hildebrandt gave a report on the East Central Region MHDD Service board.

Board met with Jan Heidemann, MHDD/GA/SA, to discuss fund balance projects. Neil moved/Kammeyer second to approve the Fund Balance Project scope and line item reallocation changes for CBS and the Fund Balance Project provider change from Bremer County MH/DD/GA/SA Administrator to individual community school districts.

Board continued discussion on the salary/wage structure at the Customer Convenience Center (Landfill).

Kammeyer moved/Neil second to adopt RESOLUTION #22-43 - A RESOLUTION OF THE BOARD OF SUPERVISORS, OF BREMER COUNTY, IOWA, ADOPTING A MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN FOR BREMER COUNTY. WHEREAS, the Board of Supervisors of Bremer County, Iowa, has authorized the development of a Multi-Jurisdictional Hazard Mitigation Plan (“Plan”) for Bremer County; and, WHEREAS, Bremer County, Iowa, has contracted with the Iowa Northland Regional Council of Governments for the development of said Plan; and, WHEREAS, the Multi-Jurisdictional Hazard Mitigation Planning Committee of Bremer County has participated in the formulation of said Plan; and has recommended the adoption of said Multi-Jurisdictional Hazard Mitigation Plan; and WHEREAS, a Public Hearing has been held in the County Courthouse for the purpose of obtaining citizen input on the Multi-Jurisdictional Hazard Mitigation Plan; and NOW THEREFORE BE IT RESOLVED THAT the Board of Supervisors of Bremer County, Iowa, herewith adopts the Bremer County Multi-Jurisdictional Hazard Mitigation Plan, incorporating into the Plan citizen comment and future FEMA and IHSEMD recommendations. Passed and adopted this 9th day of May, 2022.

Board met with Kip Ladage, Emergency Management/Safety & Risk Mgr., for a department update.

Board continued discussion on the salary/wage structure at the Customer Convenience Center (Landfill). Further discussion will be held after a formal request has been made by the Customer Convenience Center Director.

Neil requested a letter of support to the fair project be placed on an agenda.

Kammeyer moved/Neil second to adjourn at 11:48 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the May 9, 2022 meeting of the Bremer County Board of Supervisors.

Dewey Hildebrandt, Chairman

Attest: _____
Shelley Wolf, Auditor